

CHATSWORTH TOWNSHIP LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

6:30 PM FEBRUARY 8, 2017

BALTZ LIBRARY

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

SECRETARY'S REPORT

TREASURER'S REPORT

ACTION ON BILLS

COMMITTEE REPORTS

BUDGET & FINANCE

POLICY, BYLAWS, & LEGISLATION

BUILDINGS & EQUIPMENT

MATERIALS & PROGRAMS

DIRECTOR'S REPORT

COMMUNICATIONS

OLD BUSINESS

COOKBOOK PROGRESS REPORT

NEW BUSINESS

TENTATIVE 2017-2018 BUDGET

FUNDING ALTERNATIVES

PUBLIC COMMENTS

ADJOURN

Chatsworth Twp. Library
501 E School St. Chatsworth, IL
(815) 635-3004

President: Tammy Moore Secretary: Scotch Kurtenbach

President Moore called the meeting to order on January 11, 2016 at 6:38 pm in the library. Trustees Smith, Hanshew, Haberkorn, Pasakarnis, Diller and Kurtenbach were present. Katie Cavanagh and Mary Fisher-Miller were also in attendance.

Cat motioned to accept the consent agenda. Mike seconded. Motion passed.

Mike motioned to contact Phil Lazenni for a quote on what cost would be to have him gather information and present it to the board in March. Cat seconded. Motion passed.

Cat motioned to adjourn the meeting. Mike seconded. Motion passed.

Meeting adjourned at 7:38 pm.

Chatsworth Township Library
Balance Sheet
 As of February 8, 2017

	<u>Feb 8, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking-CBC	
General Fund	13,634.53
Total Checking-CBC	<u>13,634.53</u>
Checking-VVB	
Bldg Maint & Equip Fund	1,745.82
General Fund	12,980.06
Insurance Fund	2,793.93
Social Security Fund	-1,365.03
Total Checking-VVB	<u>16,154.78</u>
Petty Cash	20.00
Total Checking/Savings	<u>29,809.31</u>
Total Current Assets	29,809.31
Fixed Assets	
Fixed Assets	
Equipment	
Lawn Mower	4,831.20
Snow Blower	890.34
Total Equipment	<u>5,721.54</u>
Library Building	
Furniture	87,369.41
Interior	26,017.22
Shelving	49,554.40
Library Building - Other	1,132,906.78
Total Library Building	<u>1,295,847.81</u>
Shed	2,174.94
Total Fixed Assets	<u>1,303,744.29</u>
Total Fixed Assets	1,303,744.29
Other Assets	
C D	
#204237 (1 year) 7/24	
VVB CD #204237	
VVB CD #204237	20,353.03
Total VVB CD #204237	20,353.03
#204237 (1 year) 7/24 - Oth...	-20,353.03
Total #204237 (1 year) 7/24	0.00
#204366 (12 month) 3/19	50,403.12
#204367 (26 month) 3/19	50,529.64
Total C D	<u>100,932.76</u>

9:32 AM
02/08/17
Accrual Basis

Chatsworth Township Library
Balance Sheet
As of February 8, 2017

	<u>Feb 8, 17</u>
Total Other Assets	100,932.76
TOTAL ASSETS	1,434,486.36
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	1,065.50
Total Accounts Payable	1,065.50
Credit Cards	
CBC-Visa card	290.69
VVB-master card	1,698.94
Total Credit Cards	1,989.63
Other Current Liabilities	
Payroll Liabilities	26.62
Total Other Current Liabilities	26.62
Total Current Liabilities	3,081.75
Total Liabilities	3,081.75
Equity	
Opening Balance Equity	1,500,015.14
Unrestricted Net Assets	-42,222.32
Net Income	-26,388.21
Total Equity	1,431,404.61
TOTAL LIABILITIES & EQUITY	1,434,486.36

DIRECTOR'S REPORT---FEBRUARY

As expected out circulation and door count numbers climbed nearly to the November level during the past month. We circulated 847 items and had a door count of 827.

RAILS is working with an outside company to study website best practices. All RAILS libraries were invited to participate in this study. Forty three applied for the ten slots. Our library was one of the ten selected. This study is designed as a website evaluation project with the end result being a "best practices" document related to website design. Most of the final document will be built on the evaluation of these ten library websites. For this project RAILS is partnering with Influx Library User Experience to develop a guide for improving library websites. The guide will be made available to all RAILS member libraries.

The theme for this year's summer reading program will be READ BY DESIGN. We are planning for a one week session from 10 - noon each day followed by once a week for the remainder of the summer. Tentatively we will have a program, Mad science, fire and Ice the first day.